

APPLICATION FOR EMPLOYMENT

Name of Hotel _____ Date of Application _____
Position Applying for: _____ Salary Desired _____

How did you learn about us? Advertisement Friend Relative Walk-In Other

Name _____
Last First Middle

Address _____
Number Street City State Zip

Phone (____) _____ Other Phone (____) _____ Social Security No. _____

Are you legally authorized to work in the United States? ___ Yes ___ No (You must show proof.)

Are you at least 18 years old? ___ Yes ___ No If NO, how old are you? _____

Have you worked or applied at this Hotel before? ___ Yes ___ No

If yes, when & what position? _____

List name, position and relationship of any relative ever employed at this Hotel:

What shift (s) are you available? ___ 1st ___ 2nd ___ 3rd ___ Any How soon can you start? _____

What days/nights are you available (AM/PM)? ___ Mon ___ Tues ___ Wed ___ Thu ___ Fri ___ Sat ___ Sun

Are you willing to work Sat & Sun? ___ Yes ___ No Are you willing to work a varied schedule? ___ Yes ___ No
You may be given different days/nights than you requested.

What would you say your computer skills are? ___ None ___ Basic ___ Advanced

Have you worked in a Windows Environment? ___ Yes ___ No

Education

Circle Highest Grade 1 2 3 4 5 6 7 8 9 10 11 12 College 1 2 3 4

Degree/License Held _____

Name of Last School _____ City _____ State _____

Other Schools _____ City _____ State _____

Employment History

List your positions of the past 5 years, list most recent employer first, use additional sheet if needed.

Employment
Verified

1) Company _____ From _____ To _____
Address _____ Phone _____
Supervisor _____ Position _____
Salary _____ Reason for leaving _____
Description of Work _____

2) Company _____ From _____ To _____
Address _____ Phone _____
Supervisor _____ Position _____
Salary _____ Reason for leaving _____
Description of Work _____

3) Company _____	From _____	To _____	<input type="checkbox"/>
Address _____		Phone _____	
Supervisor _____	Position _____		
Salary _____	Reason for leaving _____		
Description of Work _____			
<p>Have you ever been terminated, laid off, discharged or asked to resign from any employment? ___ Yes ___ No</p> <p>If Yes, give the employer(s) and reason(s) for each discharge/resignation _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>			

Applicant's Statement

It is very important that you read and understand this section before you sign it.

If you have any questions, please ask. By signing, we will assume that you fully understand and agree.

I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that if I am employed, any misrepresentation, concealment or material omission by me on this application will be sufficient cause for immediate discharge from the employer's service, whenever it is discovered.

I understand that it is the policy and practice of the hotel to hire, train, promote, compensate, and administer all employment practices without regard to race, color, sex, age, marital status, medical condition, religion, veteran status, national origin, or disability unrelated to the ability to perform the essential functions of the job as stated in the Employee Handbook under Job Requirements. Furthermore, I understand that the hotel is committed to complying with the Americans with Disabilities Act. If I believe that I need a reasonable accommodation in order to apply for employment due to the fact that I have a disability, I will notify the hotel within three (3) days of my application of my specific needs for reasonable accommodation so the hotel can assist me where appropriate. The hotel reserves the right to require from me documentation from an appropriate professional (e.g., a doctor, rehabilitation counselor etc.) confirming that I have a disability or concerning my functional limitations for which a reasonable accommodation is requested.

I give the employer the right to contact and obtain information from all references, employers, educational institutions and to otherwise verify the accuracy of the information contained in this application which may include a criminal background check. I hereby release from liability the employer and its representatives for seeking, gathering and using such information. I also hereby release from liability all other persons, corporations or organizations for furnishing such information.

I understand that if I am hired, my employment shall be "at will." If I am hired, I understand that I am free to resign at any time, with or without prior notice. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no representative of the employer has the authority to make any assurances to the contrary. Any salary figures provided to an employee in annual or monthly terms are stated for sake of convenience or to facilitate comparison and are not intended and do not create an employment contract for any specific period of time. Additionally, I understand that if hired, I am subject to a 90-day evaluation period. Work schedules may vary and can be unpredictable. I may be required to work a different shift, weekends or overtime.

I hereby agree to submit to any lawful drug or alcohol testing that may be required as a condition of employment and understand that refusal to submit to such testing during the course of my employment may result in disciplinary action, up to and including discharge. The use, possession, or being under the influence of illegal drugs or alcohol while on company time is prohibited and result in termination of employment.

I understand that the employer is an equal opportunity employer and that they consider applicants for positions without regard to race, color, religion, sex, national origin, age, marital status, disability, or any other protected classes as defined by federal, state, or local law.

I recognize that in the event I am hired, then by virtue of my employment, I may acquire confidential information, including trade secrets and proprietary data, regarding the affairs and business plans of the employer, all of which I agree to hold in trust and confidence during and following my employment. I agree upon termination of my employment, I will return all employer property and written documents in my possession.

If I am not employed by the hotel and I disagree with the decision, I understand that I can file a reassessment of my application through the corporate office by calling 386-255-2577.

By signing below I represent and warrant to the employer that I am not contractually obligated to another company by a non-competition or other type of restrictive agreement.

Should I become employed, as a condition of my employment, I agree to waive my right to a trial by jury in any action or proceeding involving any claim, whether statutory or at common law, related to or arising out of my employment or the termination of employment, including claims of discrimination. I understand that I am waiving my right to a jury trial voluntarily and knowingly and free from duress or coercion. I understand that I have the right to consult with a person of my choosing, including an attorney, before signing this document.

Signature of Applicant

Date